

**LA PORTE PARK AND RECREATION DEPARTMENT
BOARD MINUTES
APRIL 16, 2025**

The meeting was called to order by President Mitch Feikes who also led the attendees in the Pledge of Allegiance. Those also in attendance were Mark Schreiber, Nicole Messacar, Denise Bealor, Gregory Pietsch, Karyl Feikes and Roberta Mumaw.

RECOGNITIONS

None

MINUTES

The minutes from the previous month's meeting were unanimously approved on a motion by Denise Bealor, seconded by Nicole Messacar.

BILLS AND CLAIMS

Bills and claims in the amount to \$112,317.18 were unanimously approved on a motion by Ryan Seaburg, seconded by Nicole Messacar.

PUBLIC COMMENT

None

SUB-COMMITTEE REPORTS

None

OLD BUSINESS

Mark Schreiber updated the Board on the progress of replacing the lift at the Civic Auditorium. Mark corrected his previous statement that the funds used will not be ARP funds but will instead be allocated by the United States Department of Housing and Urban Development through the CDBG COVID 19 funds. The City Council will have the 1st reading to appropriate the funds at the council meeting on Monday evening. The resolution will require 2 readings. The timeline will not be as quick as we had hoped, as there needs to be a change to their annual action plan, a public hearing, and a 30-day waiting period. Mary Ann Richards will also need to complete an environmental study. The original quote was \$172,785, the amount that will be appropriated will be \$241,379, this will cover any additional work needed outside of the quote.

NEW BUSINESS

Mark Schreiber is requesting permission to have La Porte Seamless Gutter repair the soffit and install gutters and downspouts to the 1st Street building that is currently being used by the Steady Stitchers. Steady Stitchers have occupied the facility for the past 3 years at no charge. The group does offer sewing classes that are run by the park department. The classes generate some income that pays for about one third of the utility costs. The group just held a quilt sale that raised over \$5,000 to be used for repairs, in addition to a \$5,000 matching grant through Purdue Extension. They have received a quote for the soffit, downspout and gutter repair from La Porte Seamless Gutter in the amount of \$6,445. This is a discount of over \$3200. La Porte Seamless Gutter would like to place their business sign at the 1st Street property. The park maintenance staff will do some additional painting, staining

and removal of an old stairway. We will also get quotes for screen replacement. The motion to allow La Porte Seamless Gutters to make the requested repairs to the 1st Street facility and to place their business yard sign at the property was made by Nicole Messacar, seconded by Denise Bealor. The motion passed unanimously.

Mark Scrheiber is requesting board approval for fundraising opportunities for the ACOA (Activity Center for Older Adults). The first will be the following give back nights:

MAY 19 HACIENDA

JUNE 20 EMMY'S BAKERY

In addition to the giveback nights the following sponsorship levels are being requested:

ACTIVITY CENTER FOR OLDER ADULTS
ANNUAL SPONSORSHIP OPPORTUNITIES
EFFECTIVE 06/01/2025

Bronze (\$1,000)	Silver (\$2,500)	Gold (\$5,000)
Name on Shared Entryway Display	Medium Logo on Shared Entryway Display inside ACOA	Large Logo on Entrance Banner (Visible Year-Round)
Name on Activity Center Website	Medium Logo with Clickable Link on Activity Center Website	Display Promotional Materials in an Exclusive Display Area
Name on Monthly Program Calendar	Medium Logo on Monthly Program Calendar	Large Logo on Shared Entryway Display inside ACOA
Up to 4 Bi-Monthly Programs/Year at Activity Center	12 Monthly Programs/Year at Activity Center	Large Logo with Clickable Link on Activity Center Website
	2 Social Media Posts	Large Logo on Monthly Program Calendar
		Priority Scheduling for up to 18 Programs/Year at Activity Center
		Quarterly Social Media Posts

To register for a sponsorship, please call 209-326-0601 or email kathleenbaugh@cityofportland.gov.

The motion to approve the presented sponsor opportunities and the 2 give back nights was made by Ryan Seaburg, seconded by Denise Bealor. Mark Schreiber stated that the center currently has over 200 members. Motion approved unanimously.

Gregory Pietsch is requesting approval from the board to discount Civic promoted concerts and Civic events for the ACOA members at a 20% discount. The discount will be for in person purchases only. The discount will apply to 1 ticket per member. The motion to approve a 20% discount to ACOA members for Civic promoted concerts and events was unanimously approved on a motion by Ryan Seaburg, seconded by Denise Bealor.

Mark Schreiber requested permission for an online fundraiser for our youth sports programs. The fundraiser will be offering a variety of snacks for purchase. The department will receive

50% of all sales. All products will be shipped to the park office when the sale ends and participants will then pick the items up for distribution. The motion to approve the requested fundraiser was unanimously approved on a motion by Ryan Seaburg, seconded by Nicole Messacar.

BOARD MEMBER/DEPARTMENT COMMENTS

Mark Schreiber updated the Board that there is a candidate in mind to fill the seat that was vacated by Jake Huelat. The hope is to have then new member in place before the May meeting. There have been 2 interviews for the Recreation Director, with 2 more scheduled.

Lakefest is 3 months away with the Saturday headliner being Jesse McCartney. The announcement exploded on the social media platform. Jet skis will not be at Stone Lake this year, which opens this area up for additional opportunities. Family and kid events will be Saturday at Stone Lake with cornhole and a Brewfest on Sunday. Fiesta Del Lago will be back again on Sunday at the Dennis F. Smith Amphitheater.

Kyle Cashmer informed the Board that Beechwood sold \$30,000 in memberships on their opening day. This is the highest amount ever sold on opening day.

Gregory Pietsch updated the Board on Civic events. The La Porte Symphony Orchestra put on an incredible performance last weekend with great attendance. Upcoming events include:

New Day Foundation April 26
Civic Spring Market April 27
LPHS Prom May 2
Creedance Revival May 10
Queen Nation May 17

The La Porte County Emergency management utilized the Civic in March for a 4-day active shooter training session. Law enforcement, EMS, and dispatchers all participated.

Nicole Messacar informed Mark Schreiber that there is an emerging invasive plant on Stone Lake called flowering rush and is very aggressive.

The motion to adjourn was passed unanimously on a motion by Ryan Seaburg, seconded by Densie Bealor.



Mitch Feikes, President



Roberta Mumaw, Secretary

Approved: 5-21-25